

## INFORMATION ABOUT OUR SCHOOL

**Táimid ag tnúth go mór le filleadh ar ais ar scoil ar an 1ú Meán Fómhair.**  
We look forward to returning to school on September 1<sup>st</sup>.

### **Junior Infants starting school in September**

**Junior Infants finish school at 11 a.m. for the first 5 days of school (Day 1-5 inclusive)**

**Junior Infants finish at 12 noon Day 6 – 10 (inclusive)**

**Junior Infants finish at 1.30p.m every day from Day 11 onwards.**

### **Liostaí / Lists**

Booklists for all classes are available from the end of June on our school website. To view, click on USEFUL LINKS along top of the homepage of our website [www.gaelscoilnabhfil.com](http://www.gaelscoilnabhfil.com)

### **School Opening Times**

**Osclaíonn Gaelscoil na bhFilí ag 8.50 r.n. Téann na N.Bheaga agus N.Mhóra abhaile ag 1.30 r.n. Téann Rang 1 - Rang 6 abhaile ag 2.30 i.n. Ní ghlacann Bord Bainistíochta freagracht as páistí ag teacht ar scoil roimh 8.50r.n. nó ag fanacht théis 1.30 (n.b agus n.m) agus 2.30 (Rang 1-6)**

School begins at 8.50 a.m. for all classes. School finishes at 1.30 p.m for Junior and Senior Infants. 1<sup>st</sup>- 6<sup>th</sup> Class finish at 2.30p.m. Parents are required to ensure that children are at school on time and collected promptly at 1.30 p.m. (Infants) or 2.30 p.m.( 1<sup>st</sup>- 6<sup>th</sup> Class). The school Board of Management does not accept responsibility for children before 8.50 a.m. or after 1.30 p.m. (Junior and Senior Infants) / 2.30 p.m. (1<sup>st</sup>- 6<sup>th</sup> Class)

### **An Ghaeilge**

**Is í an Ghaeilge meán cumarsáide agus teagaisc na scoile i nGaelscoileanna. Tá sé an-tábhachtach tús maith a chur leis an mbliain. Iarrtar ar gach duine Gaeilge a labhairt i dtimpeallacht na scoile. Cabhróidh sé seo go mór leis na páistí taréis laethanta saoire an tsamhraidh.**

Irish is the language used for communication and teaching in Gaelscoileanna. It is very important to make a good start to the school year. Everybody is asked to make a special effort to speak Irish especially in the school grounds. Using a “cúpla focal” at drop off and pick up really encourages your child to use Irish they have learned. This will greatly aid your child after the summer break.

## **Tinreamh agus Puncúlacht**

Iarraimid oraibh a chinntiú go mbíonn bhur bpáistí ar scoil in am ar maidin ag 8.50 r.n. agus go mbailítear go pras iad ag 1.30i.n. (N.Bheaga agus N.Mhóra) nó 2.30 i.n. (Rang 1-Rang 6). Cuimhnigh go gcaithfear litir a sheoladh isteach má tá do pháiste as láthair nó déanach ag teacht ar scoil. Níl sé riachtanach an scoil a chur ar an eolas roimh ré. Is leor litir a sheoladh isteach nuair a thagann do pháiste ar ais ar scoil. Tá dualgas ar an scoil an An Bord Náisiúnta um Leas Oideachais (NEWB) a chur ar an eolas maidir le h'aon pháiste ag teacht ar scoil déanach nó maidir le h'aon pháiste nach bhfuil ag freastal ar scoil.

### **Attendance and Punctuality- Signed Notes from parents required for any absences, late attendance, or early departure**

Parents are required to ensure that children are on time for school every day (in the line at 8.50 a.m.) and collected at 1.30 p.m. (Juniors/Seniors) or 2.30 p.m. (1st - 6th). It is extremely disruptive to your child's learning and class teaching when coming to school late.

Parents are required by National Education Welfare Board to provide the school with a written letter of explanation regarding any late attendance or absence from school. It is not necessary to contact the school prior to the absence. The school is required to provide written notes from parents to National Education Welfare Board regarding children's absences. It is sufficient to send a note to school with your child **within five school days of he/she returning to school outlining the reason for the absence and date(s) in question.**

**It is most important that the reason for your child's absence is stated in the note, signed and dated by Parent/ Guardian.**

The school is obliged to inform the National Education Welfare Board in relation to absences from school or any child coming to school late. Parents are required to collect their child(ren) from the school gate/yard. The carpark is very busy when school finishes. Parents are asked to remind children that they are not allowed to enter the carpark in the absence of a parent/guardian.

## **Safety and Security**

**Iarrtar ar gach duine an geata slándála a dhúnadh ar an mbealach isteach agus amach.**

There is a security gate in our playground to make our school more secure and safe. We ask all members of our school community to take a moment to ensure that the magnet on the gate is securely in place and closed **when entering and exiting the school**. Gates will be secure during school hours. Parents are always welcome at our school. Understandably, it might happen that the situation may arise that one needs to call during the day when waiting until breaktime is not an option or the situation is an emergency. We would however ask that all deliveries (in so far as possible) be made during breaktimes- small break at 10.20a.m. and lunch at 12.20p.m. We thank you for your co-operation in this regard.

## **Lón Folláin/ Healthy Lunch**

**Táimid an-bhródúil as ar bpolasaí ‘lón folláin’ i bhfeidhm sa scoil.**

**Cabhraíon sé go mór le do pháiste nuair atá dóthain fuinnimh acu chun díriú ar an obair scoile. Má tá riachtanas bia ar leith, ba chóir duit é sin a chur in iúl i scríbhinn don mhúinteoir ranga. Ní chóir go mbeadh rudaí ar nós brioscaí, popcorn, crispí, milseáin, cácaí, barraí, lunchables, cracker stackers, cheese dippers, ispíní, nó sausage rolls, wedges, nó aon bhianna próiseáilte, nó bianna atá ard i siúcra nó salann. Ní cheadaítear milseog d’aon saghas nó deoch lán le siúcra. Ní cheadaítear iogairt le seacláid nó milseáin. Táimid ag moladh na bianna seo a leanas; ceapairí , bainne , uisce, torthaí , glasraí, cáis, íogairt.**

We are very proud of the healthy eating regime in our school.

Please inform the class teacher in writing in relation to any allergies your child may have.

Parents are reminded that the following options are recommended as part of the schools healthy eating policy. We recommend nutritious snacks e.g. two sandwiches, water, milk or unsweetened juice, cheese, yogurt or fruit. The following options are not allowed: biscuits, crisps, sweets, popcorn, cakes, lunchables, cracker stackers, cheese dippers, sausages or sausage rolls, wedges, no yogurts with chocolate or sweets, fizzy and sugary drinks, bars and desserts, and any type of processed food or foods high in sugar or salt. The school is unable to facilitate the sending in of birthday cakes for distribution. All classes enjoy special treat days which are usually announced in advance of Christmas and Summer Holidays. Parental co-operation in this regard is greatly appreciated. The inclusion of healthy options greatly aids children in their school work and concentration throughout the day.

### **Míoltóga Gruaige/ Head lice**

**Iarrtar ort gruaig do pháiste a sheiceáil go minic.**

Parents are asked to check their child(ren) regularly and treat accordingly.

### **School Environs/ Limistéar Scoile**

**Ba mhaith linn aird an phobail a tharraingt ar an teorainn luais timpeall na scoile. Is áit an-ghnóthach í seo; le go leor daoine ag bogadh ó fhoirgneamh amháin go foirgneamh eile i rith an lae. Iarrtar ort a bheith ar d'airdeall i gcónaí.**

Board of Management would like to remind the school community regarding the speed limit surrounding the school. Everybody is asked to be mindful of the 5m.p.h speed limit in the approach to Gaelscoil na bhFilí/ Centre/ Secondary School. This is a very busy area with large volumes of people moving between buildings. Everybody is asked to exercise due care and caution at all times.

### **Uasghrádú ar liosta teagmhála do pháiste/**

#### **Updating your child's Contact List**

**Tá sé de dhualgas ar thuismitheoirí an scoil a chur ar an eolas maidir le h'aon athrú mar shampla uimhir nua srl. Tá na sonraí ar fad sa chomhad againn sa scoil. Níl sé riachtanach ceann eile a líonadh isteach ach amháin sa chás go bhfuil athrú le déanamh . Tá na foirmeacha ag múinteoir ranga do pháiste má tá ceann nua ag teastáil uait.**

Parents are reminded to inform the school in relation to any change in their child's contact numbers e.g. change of Parent/ Guardian's telephone number etc. by filling out a new form available from your child's class teacher.

**It is not necessary to fill out another form this year, only in the circumstance that Parent/ guardian/ your child's creche/afterschool contact etc. numbers/ details have changed.**

### **Cumarsáid leis an scoil/ Communicaton with the school**

**Tá fáilte roimh gach ceist i dtaobh nithe ar mian le tuismitheoirí a phlé. Bheimis buíoch dá gcuirfí gach iarratas ar choinne nó ceist ar bith díreach ar an múinteoir ranga sa dialann obair bhaile nó i gclúdach litreach séalaithe ar a mbeidh 'Faoi rún' scríofa (más fearr leat).**

We are always happy to meet our parents. However, class teachers are not available during class time to discuss matters. Parents are asked to arrange to meet the teacher at a mutually suitable time by writing a short note in their child's homework folder/ school diary.

### **Féilire Scoile/ School Calendar**

**Seolfar an fhéilire abhaile ag tús na bliana.** School Calendar will be distributed to families in September.

### **Meabhrú/ Reminder**

**Meabhraítear do gach duine gan aon chuireadh a thabhairt amach ar scoil. Is minic nach bhfuil sé practiciúil cuireadh a thabhairt do gach páiste agus is minic a bhíonn páistí trí na chéile dá bharr.**

Everybody is reminded not to send invitations (birthdays etc.) to school with your child for distribution. It is often not possible or practical to invite everybody to such social occasions and this can cause upset.

### **Éide Scoile/ School Uniform**

**Táimid an-bhródúil as an éide scoile. Iarraimid ar thuismitheoirí a chinntiú go bhfuil an éide scoile á chaitheamh gach lá.**

***Tabhair faoi deara- Tá an éide scoile ar fáil go háitiúil ó Pat Smyths, Gort. Tá suaitheantas na scoile ar fáil ó Golden Thread, Loughrea agus T.M. Office Supplies, Ennis.***

The school is very proud of the school uniform. **Please ensure that the school crest is on jumpers.** Crest is available from Golden Thread, Loughrea or T.M. Office Supplies, Ennis.

Parents are required to ensure that their child(ren) is/are wearing the correct uniform each day.

Uniform for boys and girls consists of the following:

- Gaelscoil na bhFilí Sweatshirt with crest
- Plain white polo shirt
- Plain black tracksuit pants (no obvious logo e.g. O'Neill's is one option)
- Plain black pair of runners/ trainers (no obvious logo)

**IMPORTANT ! Please note that cardigan/  
pinafore/ suit style shirt/ suit style pants/tie is  
NO LONGER part of our school uniform.**

**Cuir lipéad ar gach rud/ Please label all your child's items**

**Ná déan dearmad lipéad a chur ar gach rud!**

It is now an ideal time to check that all your child's/ children's items are labelled.

Some tips that parents have found useful in the past..

- Label all items with permanent marker in a few places / on a few tags / or even stitch in initials if possible
- Remind your child to put belongings straight into bag (e.g. jumper) to avoid possibility of mix up.

It is very difficult to ensure that items are returned to correct child when markings become faded over time so we recommend you keep an eye on this over the year. It is a shame to see clothes end up in the lost / recycling bin.

**Íocaíochtaí ar líne/ E Payments**

**We aim to make our school a cash/ cheque free school and encourage you to use our online payment service if at all possible.**

As many of you are aware, our school uses “Aladdin” software service for administrative purposes and the ePayment system which gives you access on your computer, phone or tablet to make secure payments to the school using your credit or debit card. The purpose of the ePayment system is to facilitate the easier payment of school money collections for parent/guardians and to reduce the amount of cash and cheques being sent into our school in line with recent central bank directives. Aladdin uses state of the art security to safeguard information entered by you and the school and data is stored and processed in strict compliance with Irish data protection laws.

Going forward, when money is due for any school activity that is relevant to your children, you will **receive a text/email message** containing your **payment access link**. This will bring you to a parent payment page which will contain all payments requested for all siblings in a family. There is only one link per family ensuring you have the option to pay all amounts due for all your children in one transaction. Once you have completed your payment, you will be issued with a reference number. You will also receive an email receipt which will contain details of the transaction and reference number.

